



AGENDA FOR BURNS BEACH PRIMARY SCHOOL BOARD MEETING
Wednesday 5th June 2024 BBPS Library

Time	ITEM NO.	ITEM	Led By	Action
	1	Welcome, Acknowledgement of Country and Apologies		
6:00pm	1.1	The meeting opened by the Chair @ Welcome to new members	Justin	
	1.2	Present: Apologies: Cheryl, Georgi Absentees: Kasey	Justin	
	1.3	<i>Confirmation of Agenda</i>	Justin	Yes
	2	Disclosure of Interests		
6:05pm	2.1		Justin	Nil
	3	Minutes of Previous Meeting/ Business Arising		
6:06pm	3.1	<i>Code of Conduct and Our 5 Whys</i>	Justin	Inclusivity - Create cultural safety Trudy- recirculate Code of Conduct
6:11pm	3.2	<i>Minutes of previous meetings</i>	Justin	- Circulated and endorsed via email - Items not addressed added to this evenings meeting
6:12pm	3.3	<i>Business Arising:</i> <ul style="list-style-type: none"> ➤ Link to PDF Documents for training modules ➤ Individual bios and photos-Kasey emailed template ➤ Kasey and Tarryn getting WWCC from Post Office 	Justin	- Members to click on link and explore School councils and boards - Department of Education - Received- Tarryn, Leann, Justin, - To receive- - Share via email to edit - Tiana to organise website space - Tarryn brought WWCC forms x5 - Trudy to sign tonight & rest to go to the office for spares
	4	Priority Items		
6:17pm	4.1	<i>Statement of Expectation</i>	Trudy	For discussion 2021-2024 - Accountability of principal and department, signed by

				<ul style="list-style-type: none"> - board - School responsibility- to meet student needs- contextual, evidence based, equitable. - Department responsibilities- staff incentives, principal support
6:23pm	4.2	<i>Learning Area Plans Term 1 review</i>	Trudy	<p>For discussion</p> <ul style="list-style-type: none"> - Learning area team leaders Week 4 next term to share - Set goals at start of Term, review at end of term with traffic light system from staff and use feedback to look for areas to support - Looked at and discussed learning area reviews
6:50pm	4.3	<i>BBPS Business Plan-overview of progress toward targets (2023 data)</i>	Trudy	<p>For discussion</p> <ul style="list-style-type: none"> - Trudy ran through targets and areas of need/success <p>Reflected on</p> <ul style="list-style-type: none"> - time for change to take place - NAPLAN 2025 data due to testing conditions changes - Attendance illness/vacation & ESP program - Discussion of class make ups
7:00pm	4.4	<i>Staff analysis of National School Opinion Surveys</i>	Trudy	<p>For discussion</p> <ul style="list-style-type: none"> - Staff review of staff responses discussed - Staff review of parent responses similar to School Board review
7:10pm		<i>Annual Public Meeting-Week 4 Term 3 -how do we attract more parents/community to the meeting</i>	Trudy/ Justin	<p>For discussion</p> <ul style="list-style-type: none"> - More casual invite - Invite senior students to come and share their input - Light refreshments/ food

				<ul style="list-style-type: none"> - Advertise to wider community- Facebook as well as Compass. - Teachers to include lots of pictures in presentations - Stick to 1 ½ hours
	5	Reports and Operational Matters		
7:18pm	5.1	<i>General School Report</i>	Trudy	Read - emailed out to members
	5.2	<i>Finance Report</i>	Trudy	<ul style="list-style-type: none"> - Currently investigating extra EA support to support undiagnosed needs across school. Meeting with cost centre managers to see if funds can be diverted to salaries to support this. Will shift from cash to salaries to support this. - Future enrolments should cover these appointments. - Possibly add anything pushed back to next year could be added to P&C for fundraising
	6	Other Business		
7:28pm				<ul style="list-style-type: none"> - Aircon fundraising discussion - Residents president has resigned- trying to build up members to keep up the SAR (Special rating)- joined with Woodvale Waters, Iluka and another suburb to work together. Rosa De Silva head contact if advertised through school.
	7	Next Meeting		
7:30pm		Week 4, Term 3 Wednesday 7 August at 6.00pm		Open Public Meeting
	8	Meeting Closed at		



**Burns
Beach**
PRIMARY SCHOOL

Signed – Chair

A handwritten signature in red ink, appearing to read "J. Sullivan".

Date: 11/19/24