



**AGENDA FOR BURNS BEACH PRIMARY SCHOOL BOARD MEETING
Wednesday 8 June BBPS Library**

ITEM NO.	ITEM	Led By	Action
1	Welcome, Acknowledgement of Country and Apologies		
1.1	The meeting opened by the principal @ Trudy Burke at 6.08pm	Trudy	
1.2	Present: Trudy Burke, Rosie Baker, Cheryl McGhee, Georgi Calderone, Justin Bullivant, Hayley Sanderson, Conrad Moller, Kasey Carr Apologies: Absentees: Herman Esterhuizen	Trudy	
1.3	<i>Confirmation of Agenda</i> Cheryl and Conrad	Trudy	Moved by Cheryl. Seconded by Conrad.
2	Disclosure of Interests		
2.1	The Board noted there were no perceived or potential conflicts of interest experienced by any member in relation to the current Agenda items.		Noted
3	Minutes of Previous Meeting/ Business Arising		
3.1	<i>Code of Conduct</i> Board members looked at Code of Conduct in item 4.3	Trudy	
3.2	<i>Minutes of previous meetings</i> - No prior minutes at this meeting.	NA	NA
3.3	<i>Business Arising:</i> - No prior business at this meeting.	NA	NA
4	Priority Items		
4.1	<i>The Burns Beach Primary School Story</i> <i>Trudy shared the journey/history of BBPS</i> - Vision, values and direction. - Whole school approaches: Effective Schools Research. - Principles of Instruction. - Community engagement.	Trudy	Discussed
4.2	<i>Our 'Why'</i> - <i>Board determined their "5 Y's (whys)"</i> All School Board members established 5 categories: Advocacy, Community and Trust, Inclusivity, Support	Trudy	Trudy, Cheryl and Rosie will review the 5 Y's and School Board members will discuss at the next meeting.
4.2	<i>Induction and Training Processes</i> - <i>Board decided re accessing training from the Department of Education</i>	Trudy	Discussed Trudy will put a request in for face-to-face training.



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			Trudy to provide logins to online training
4.3	<i>Review the Terms of Reference</i> - <i>Established Code of Conduct</i> Term of Reference reviewed, and amendments made where required. Code of Conduct to be reviewed and endorsed at next meeting.	Trudy	Endorsed Noted
4.4	<i>Membership categories and length of tenure</i> - <i>Board members determined the length of tenure (either 1, 2 or 3 years)</i> Board members agreed on their tenures. There will be an opportunity for a potential parent to join in 2023 from our Courageous Special Education Centre. 1 year – Hayley, 2 years – Rosie and Conrad, 3 years – Justin, Georgi, Cheryl, Kasey.	Trudy	Confirmed
4.5	<i>Appointment of Board Chair</i> - Conrad Moller	Trudy	Unanimously supported.
4.6	<i>Appointment of Board Secretary</i> - Georgi Calderone	Trudy/ Chair	Unanimously supported.
5	Reports and Operational Matters		
5.1	<i>General School Report</i> - No school report to be tabled tonight	Trudy	No action.
5.2	<i>Finance Report</i> - No finance report to be tabled tonight	Trudy	Week 4, Term 3 budget
6	Other Business		
7	Next Meeting Week 4, Wednesday 10 th August 2022		
8	Meeting Closed at 7.33pm		

Signed – Chair

20/06/2022

Date: