



**AGENDA FOR BURNS BEACH PRIMARY SCHOOL BOARD MEETING**  
**Wednesday 2 November 2022 BBPS Conference Room**

ITEM NO.	EST TIME	ITEM	Led By	Action
<b>1</b>	5 Min	<b>Welcome, Acknowledgement of Country and Apologies</b>	Trudy	
1.1		The meeting opened by the Chair @ 6.03 Trudy nominated chair for the meeting	Trudy	
1.2		<b>Present:</b> Trudy, Cheryl, Kasey, Justin, Hayley, Rosie, Georgi <b>Apologies:</b> Conrad, Herman <b>Absentees:</b>	Trudy	
1.3		<i>Confirmation of Agenda</i>	Trudy	
<b>2</b>		<b>Disclosure of Interests</b>		Nil
2.1				
<b>3</b>		<b>Minutes of Previous Meeting/ Business Arising</b>		
3.1	5 Min	<i>Code of Conduct</i> - Acknowledgement of Code of Conduct	Trudy	Acknowledged & agreed
3.2		<i>Minutes of previous meeting 14/9/2022</i> - Have been passed, endorsed and signed by Board Chair	Trudy	Nil
3.3		<i>Business Arising:</i> <ul style="list-style-type: none"> <li>➤ “5 Whys” to be published on BBPS website</li> <li>➤ Any questions the Statement of Expectation</li> <li>➤ Any questions regarding “The Standard” used for the Public School Review</li> <li>➤ Any information regarding contacting parents from the VoC survey (Conrad not present)</li> <li>➤ Photo for Website</li> <li>➤ Need to endorse school development days – 3 proposed days being circulated for endorsement also</li> </ul>	Trudy Trudy Trudy Conrad Trudy	Completed  Remaining items under Business Arising will be addressed via out of session email.
<b>4</b>		<b>Priority Items</b>		
4.1	55 Min	<i>Education Support Program 2023</i>	Brooke	For noting
4.2		<i>2023 Booklists</i>	Trudy	Reviewed & endorsed unanimously
4.3		<i>2023 Voluntary Contributions and Charges</i> Very small wording amendments x 2	Trudy	Endorsed



4.4		<i>Burns Beach Residents Association – standing item</i>	Herman	Herman not present
<b>5</b>		<b>Reports and Operational Matters</b>		
5.1	5 Min	<i>General School Report</i>	Trudy	Discussed & noted
5.2	10 Min	<i>Finance Report</i> - Financial reports reviewed	Trudy	Discussed
5.3		<i>Nationally Coordinated Criminal History Check</i> - Reminder to Board members to complete these - <a href="#">School council and board members - Department of Education</a>	Trudy	Noted
<b>6</b>		<b>Other Business</b>		
6.1	10 Min	Three key takeaways Brooke's presentation – build an understanding of the integration of Ed Support program for all parents & the community. Our kids are fortunate & we are privileged to have this program in our school. Appreciate the approach & mindset. Intensity of preparing the booklists – thank you to the teaching & admin staff. Pay it forward initiative – we would like to investigate this further & implement.	Trudy	All Board Members
<b>7</b>		<b>Next Meeting</b>		
		Week 8, Term 4 <b>Tuesday 29/11/2022</b> , 6.00-7.30pm <b>**change of day**</b>		Agreed to shift
<b>8</b>		<b>Meeting Close</b>		
		Meeting closed at: 7.28pm		

Signed – Chair

Date: