



**AGENDA FOR BURNS BEACH PRIMARY SCHOOL BOARD MEETING  
Wednesday 8 June BBPS Library**

<b>ITEM NO.</b>	<b>ITEM</b>	<b>Led By</b>	<b>Action</b>
<b>1</b>	<b>Welcome, Acknowledgement of Country and Apologies</b>		
1.1	The meeting opened by the principal @ Trudy Burke at 6.08pm	Trudy	
1.2	<b>Present:</b> Trudy Burke, Rosie Baker, Cheryl McGhee, Georgi Calderone, Justin Bullivant, Hayley Sanderson, Conrad Moller, Kasey Carr <b>Apologies:</b> <b>Absentees:</b> Herman Esterhuizen	Trudy	
1.3	<i>Confirmation of Agenda</i> Cheryl and Conrad	Trudy	Moved by Cheryl. Seconded by Conrad.
<b>2</b>	<b>Disclosure of Interests</b>		
2.1	The Board noted there were no perceived or potential conflicts of interest experienced by any member in relation to the current Agenda items.		Noted
<b>3</b>	<b>Minutes of Previous Meeting/ Business Arising</b>		
3.1	<i>Code of Conduct</i> Board members looked at Code of Conduct in item 4.3	Trudy	
3.2	<i>Minutes of previous meetings</i> - No prior minutes at this meeting.	NA	NA
3.3	<i>Business Arising:</i> - No prior business at this meeting.	NA	NA
<b>4</b>	<b>Priority Items</b>		
4.1	<i>The Burns Beach Primary School Story</i> <i>Trudy shared the journey/history of BBPS</i> - Vision, values and direction. - Whole school approaches: Effective Schools Research. - Principles of Instruction. - Community engagement.	Trudy	Discussed
4.2	<i>Our 'Why'</i> - <i>Board determined their "5 Y's (whys)"</i> All School Board members established 5 categories: Advocacy, Community and Trust, Inclusivity, Support	Trudy	Trudy, Cheryl and Rosie will review the 5 Y's and School Board members will discuss at the next meeting.
4.2	<i>Induction and Training Processes</i> - <i>Board decided re accessing training from the Department of Education</i>	Trudy	Discussed Trudy will put a request in for face-to-face training.



			Trudy to provide logins to online training
4.3	<p><i>Review the Terms of Reference</i></p> <ul style="list-style-type: none"> <li>- <i>Established Code of Conduct</i></li> </ul> <p>Term of Reference reviewed, and amendments made where required. Code of Conduct to be reviewed and endorsed at next meeting.</p>	Trudy	Endorsed Noted
4.4	<p><i>Membership categories and length of tenure</i></p> <ul style="list-style-type: none"> <li>- <i>Board members determined the length of tenure (either 1, 2 or 3 years)</i></li> </ul> <p>Board members agreed on their tenures. There will be an opportunity for a potential parent to join in 2023 from our Courageous Special Education Centre. 1 year – Hayley, 2 years – Rosie and Conrad, 3 years – Justin, Georgi, Cheryl, Kasey.</p>	Trudy	Confirmed
4.5	<p><i>Appointment of Board Chair</i></p> <ul style="list-style-type: none"> <li>- Conrad Moller</li> </ul>	Trudy	Unanimously supported.
4.6	<p><i>Appointment of Board Secretary</i></p> <ul style="list-style-type: none"> <li>- Georgi Calderone</li> </ul>	Trudy/ Chair	Unanimously supported.
<b>5</b>	<b>Reports and Operational Matters</b>		
5.1	<p><i>General School Report</i></p> <ul style="list-style-type: none"> <li>- No school report to be tabled tonight</li> </ul>	Trudy	No action.
5.2	<p><i>Finance Report</i></p> <ul style="list-style-type: none"> <li>- No finance report to be tabled tonight</li> </ul>	Trudy	Week 4, Term 3 budget
<b>6</b>	<b>Other Business</b>		
<b>7</b>	<b>Next Meeting</b>		
	Week 4, Wednesday 10 <sup>th</sup> August 2022		
<b>8</b>	<b>Meeting Closed at 7.33pm</b>		

Signed – Chair

20/06/2022

Date: