



MINUTES FOR BURNS BEACH PRIMARY SCHOOL BOARD MEETING
Wednesday 10 August 2022 BBPS Conference Room

ITEM NO.	EST TIME	ITEM	Led By	Action
1	5 Min	Welcome, Acknowledgement of Country and Apologies	Conrad	
1.1		The meeting opened by the Chair @ 6.04pm	Conrad	
1.2		Present: Trudy, Conrad, Sian, Cheryl, Kasey, Georgi, Herman Apologies: Hayley, Justin, Rosie Absentees:	Conrad	
1.3		<i>Confirmation of Agenda</i>	Conrad	
2		Disclosure of Interests		
2.1		Nil		Nil
3		Minutes of Previous Meeting/ Business Arising		
3.1	15 Min	<i>Code of Conduct</i> - Acknowledgement of Code of Conduct Reviewed underlying principles, will review new points each meeting.	Conrad	
3.2		<i>Minutes of previous meeting 08/06/2022</i> - to be passed, endorsed and then signed by Board Chair	Conrad	Moved: Kasey Seconded: Cheryl Aim for minutes to be distributed asap after meeting & endorsed by circular motion so minutes can be distributed to community via website
3.3		<i>Business Arising:</i> ➤ Review of the “5 Y’s” Happy with the 4 put forward Consider a 5 th “Y” citing self-reflection & future focus. All agreed to Cheryl composing ➤ Request for face-to-face Board training Option to piggy back on usual meeting or make an meeting time. Agreed on being separate to board meeting. Preference for week 1 or 2 term 4. ➤ Logins for online training- link attached. Aim for first module by next meeting & provide feedback.	Trudy Trudy Trudy Trudy	Publish the why’s – compass/community Good Governance: online training for all public school Council or Board members PLIS[P46774] - Leadership Institute - Department of Education WA's Catalog (canvaslms.com) Complete module 1 of training by next meeting.

		<ul style="list-style-type: none"> Updated Terms of Reference <p>Highlighted items the changes made last meeting. Agreed it was an accurate reflection of discussions.</p>		
4		Priority Items		
4.1	35 Min	<i>The Student-Centred Funding Model</i> <ul style="list-style-type: none"> An explanation of the SCFM and where our funding comes from 	Trudy	Trudy outlined
4.2		<i>Funding Agreement BBPS 2022</i> Trudy explained, gave opportunity for questions Trudy endorsed, Conrad noted	Trudy	Noted
4.3		<i>Statement of Expectation</i> Trudy outlined Conrad noted	Trudy	Conrad noted. Board to read & come back next meeting for any clarifications
4.4		<i>2022-2025 Business Plan Update</i> Possible invitation to board to attend school development day first Monday next term 10 October 11-1ish	Trudy	To be added to agenda for next meeting where Trudy will present..
5		Reports and Operational Matters		
5.1	5 Min	<i>General School Report</i>	Trudy	Trudy to provide via email, board to email any q's
5.2	15 Min	<i>Finance Report</i> <ul style="list-style-type: none"> 2022 Draft Budget to be noted Financial reports reviewed 	Trudy	Noted
5.3		<i>Nationally Coordinated Criminal History Check</i> <ul style="list-style-type: none"> Reminder to Board members to complete these School council and board members - Department of Education 	Trudy	Noted
6		Other Business		
6.1	10 Min	Traffic BBRA –complaints raised at BBRA regarding left turn out of carpark. Crosswalk attendant – must count traffic, then arrange volunteer for the crosswalk attendant Lack of median strip space for pedestrians. Three key takeaways – <ul style="list-style-type: none"> Funding structure presentation highly informative & clear that a high level of control is needed. While BBPS is a new school this does not necessarily correlate to surplus funds and groups such as the P & C will be highly valuable Trudy's comments that all 230 students are 'our' students we know everyone – 	Conrad	Send request in writing to Adrian Hill re median strip sectioning from school, board and P & C. Herman going to ask if he can share BBRA letter to council for consistent language . Trudy & Herman to discuss Christmas event, will add to agenda if required.

		<p>BBPS students receive outstanding individual attention & care</p> <ul style="list-style-type: none"> - Reflecting on the journey of where we started to where we are now. All coming together, lots of positive community feedback, important to be future focussed 		
6.2		<p>Board Members to attend week 8 Open Night (Voice of Parent Program) 1 on 1 parent/board feedback Can build surveys on compass – survey can identify target feedback.</p>	Conrad	<p>Announce attendance on portal, share feedback template / prompts. Trudy/Conrad to discuss target areas. Board members to volunteer short shifts (15 minutes each) so can attend their children's classrooms also.</p>
7		Next Meeting		
		Week 9, Term 3 Wednesday 14/09/2022, 6.00-7.30pm		
8		Meeting Closed 8.10pm		



Signed – Chair

24/8/2022

Date: